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[FORESTRYCOUNCIL.CA](http://FORESTRYCOUNCIL.CA)

January 22<sup>nd</sup>, 2019

Subject: **Invitation to Exhibitors for the 2019 BC Forestry Career Fairs**

Dear Exhibitor,

We are excited to announce three (3) upcoming BC First Nations Forestry Workforce Career Fairs and invite you to join us.

We are preparing to interact with hundreds of attendees with a focus on Skills, Training, Education and Employment in the Forestry Sector and hope you will be able to join us at following dates and locations:

FORESTRY CAREER FAIRS LOCATION	DATES
Nanaimo, B.C	February 20 <sup>th</sup> , 2019: <i>Coast Bastion Hotel</i>
Kamloops, B.C <b>ASETS Partner:</b> Shuswap Nation Tribal Council (SNTC)	February 27 <sup>th</sup> , 2019: <i>Coast Kamloops Hotel &amp; Conference Centre</i>
North Vancouver, B.C <b>ASETS Partner:</b> Aboriginal Community Career Employment Services Society (ACCESS)	March 12 <sup>th</sup> , 2019: <i>Pinnacle Hotel at the Pier</i>

The Career Fairs are organized in partnership with these ASETS Partners Shuswap Nation Tribal Council and Aboriginal Community Career Employment Services Society which will be advertising to maximize attendance, visibility and engagement of potential Forestry students and employees.

The Career Fairs aim to include representatives of the following organizations and businesses:

- Forest Industry: Businesses & Organizations
- Forestry Programs: Academic Institutions
- Forestry Training Providers
- Business Development & Loan Agencies
- Wellness, Health & Safety Service Providers

Please complete the attached registration form and return completed form to [workforce@forestrycouncil.ca](mailto:workforce@forestrycouncil.ca) to secure an exhibitor table.

**Registration deadline dates:**

- 1) Nanaimo Forestry Career Fair - February 11<sup>th</sup>, 2019
- 2) Kamloops Forestry Career Fair – February 15<sup>th</sup>, 2019
- 3) North Vancouver Forestry Career Fair – March 1<sup>st</sup>, 2019

We look forward to seeing you at our upcoming Forestry Career Fair Events as an Exhibitor.

For further information, please contact me directly at [workforce@forestrycouncil.ca](mailto:workforce@forestrycouncil.ca) | (250) 464-5950.

Yours Sincerely,

**Lisa Luscombe**

Program Manager - Workforce & Industry Relations

**BC First Nations Forestry Council**

ph. 250.464.5950 | e. [lisa@forestrycouncil.ca](mailto:lisa@forestrycouncil.ca)



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## FORESTRY CAREER FAIR EXHIBITOR REGISTRATION FORM

Please select Forestry Career Fairs that you would like to attend:

Kamloops

Vancouver

Nanaimo

NAME:	
First Name	Last Name
COMPANY NAME:	
POSITION TITLE:	
E-MAIL ADDRESS	PHONE NUMBER
ADDRESS:	



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NUMBER OF ATTENDEE (S)	ATTENDEE NAMES/POSITION
WHAT'S INCLUDED:	WHAT'S NOT INCLUDED:
Exhibitor Booth: <ul style="list-style-type: none"> <li>▪ Table</li> <li>▪ Two Chairs</li> <li>▪ Wireless Internet Access</li> <li>▪ Light Refreshments Served</li> <li>▪ Power outlets may be limited</li> </ul>	<ul style="list-style-type: none"> <li>▪ Exhibitors are responsible for supplying their own equipment</li> <li>▪ Exhibitors are responsible for own storage for shipped materials</li> <li>▪ Will need own extension or power cords if needed</li> </ul>
CAREER FAIR PRESENTATION QUESTIONS:	
<p>1) Would you like to do a 30-60 minute presentation about your programs or business opportunities during the Forestry Career Fair?</p> <p style="margin-left: 40px;"> <input type="radio"/> Yes  <input type="radio"/> No         </p> <p>2) Length of presentation: 30, 45 or 60 minutes?</p> <p>3) Name of presentation:</p> <p>4) Description of presentation:</p>	



**PROFIT BUSINESS OR ORGANIZATION  
EXHIBITOR REGISTRATION FEE DEADLINE JANUARY 30<sup>TH</sup>, 2018**

Please check the type of payment option (*required*):

- KAMLOOPS OR NANAIMO PROFIT BUSINESS or ORGANIZATION COST PER CAREER FAIR: \$350 includes taxes**
- VANCOUVER PROFIT BUSINESS or ORGANIZATION COST PER CAREER FAIR: \$550 includes taxes**

**PROFIT BUSINESS or ORGANIZATION COST:**

# of Career Fairs \_\_\_\_\_ X \$350.00 Cost per each Career Fair = \$ \_\_\_\_\_

# of Career Fairs \_\_\_\_\_ X \$550.00 Cost per each Career Fair = \$ \_\_\_\_\_

**Total = \$ \_\_\_\_\_**

**NON-PROFIT ORGANIZATION  
EXHIBITOR REGISTRATION FEE DEADLINE JANUARY 30<sup>TH</sup>, 2018**

Please check the type of payment option (*required*):

- KAMLOOPS OR NANAIMO NON-PROFIT ORGANIZATION PER CAREER FAIR: \$200 includes taxes**
- VANCOUVER NON-PROFIT ORGANIZATION PER CAREER FAIR: \$300 includes taxes**

**NON-PROFIT ORGANIZATION COST:**

# of Career Fairs \_\_\_\_\_ X \$200.00 Cost per each Career Fair = \$ \_\_\_\_\_

# of Career Fairs \_\_\_\_\_ X \$300.00 Cost per each Career Fair = \$ \_\_\_\_\_

**Total = \$ \_\_\_\_\_**



### DOOR PRIZE SPONSORSHIP:

Would your business or organization like to donate a door prize for one of the Forestry Career Fairs and be recognized as a door prize sponsor?

- Yes  
 No

Please select Forestry Career Fairs that you would like to sponsor a door prize for:

- Kamloops  
 Vancouver  
 Nanaimo

If you selected “yes” to this option one of our FNFC Workforce Staff Members will contact you to make arrangements for your door prize sponsorship.

### EXHIBITOR REGISTRATION SUBMISSION INSTRUCTIONS

Send Completed Forms to:

SUBJECT: Forestry Career Fair to [workforce@forestrycouncil.ca](mailto:workforce@forestrycouncil.ca)

Fax Completed Forms to:

(604) 608-3981

Registration Deadline Dates:

- 1) Nanaimo Forestry Career Fair - February 11<sup>th</sup>, 2019
- 2) Kamloops Forestry Career Fair – February 15<sup>th</sup>, 2019
- 3) North Vancouver Forestry Career Fair – March 1<sup>st</sup>, 2019

### PAYMENT INSTRUCTIONS:

CHEQUES CAN BE MADE OUT TO:

BC First Nations Forestry Council



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**MAIL CHEQUES TO:**

BC First Nations Forestry Council  
2161 – 1959 Marine Drive  
North Vancouver, B.C  
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